

# Environment Overview and Scrutiny Committee

## Agenda

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<b>Date:</b>	<b>Tuesday, 20th December, 2016</b>
<b>Time:</b>	<b>10.30 am</b>
<b>Venue:</b>	<b>Committee Suite 1,2 &amp; 3, Westfields, Middlewich Road, Sandbach CW11 1HZ</b>

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The agenda is divided into 2 parts. Part 1 is taken in the presence of the public and press. Part 2 items will be considered in the absence of the public and press for the reasons indicated on the agenda and in the report.

It should be noted that Part 1 items of Cheshire East Council decision making and Overview and Scrutiny meetings are audio recorded and the recordings will be uploaded to the Council's website

### **PART 1 – MATTERS TO BE CONSIDERED WITH THE PUBLIC AND PRESS PRESENT**

1. **Apologies for Absence**

2. **Minutes of Previous meeting** (Pages 3 - 6)

To approve the minutes of the meeting held on 24 November 2016

3. **Declarations of Interest**

To provide an opportunity for Members and Officers to declare any disclosable pecuniary and non-pecuniary interests in any item on the agenda.

4. **Whipping Declarations**

To provide an opportunity for Members to declare the existence of a party whip in relation to any item on the agenda

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For requests for further information

**Contact:** Katie Small

**Tel:** 01270 686465

**E-Mail:** [katie.small@cheshireeast.gov.uk](mailto:katie.small@cheshireeast.gov.uk) with any apologies

5. **Public Speaking Time/Open Session**

A total period of 15 minutes is allocated for members of the public to make a statement(s) on any matter that falls within the remit of the Committee.

Individual members of the public may speak for up to 5 minutes, but the Chairman will decide how the period of time allocated for public speaking will be apportioned, where there are a number of speakers.

Note: In order for officers to undertake any background research, it would be helpful if members of the public contacted the Scrutiny officer listed at the foot of the agenda, at least one working day before the meeting to provide brief details of the matter to be covered.

6. **Draft On Street Parking Guidance** (Pages 7 - 14)

To give consideration to the draft on street parking guidance

7. **Quarter 2 - Ansa and Orbitas Reports** (Pages 15 - 28)

To give consideration to the second quarter reports

Orbitas report – to follow

8. **Forward Plan** (Pages 29 - 32)

To give consideration to the areas of the forward plan which fall within the remit of the Committee.

9. **Work Programme** (Pages 33 - 40)

To give consideration to the work programme

**CHESHIRE EAST COUNCIL**

Minutes of a meeting of the **Environment Overview and Scrutiny Committee**  
held on Thursday, 24th November, 2016 at Committee Suite 1,2 & 3,  
Westfields, Middlewich Road, Sandbach CW11 1HZ

**PRESENT**

Councillor J Wray (Chairman)  
Councillor G Barton (Vice-Chairman)

Councillors H Davenport, M Hardy, N Mannion, A Martin, M Parsons and B Roberts

**26 APOLOGIES FOR ABSENCE**

There were no apologies for absence

**27 MINUTES OF PREVIOUS MEETING**

Consideration was given to the minutes of the meeting held on 22 September 2016.

RESOLVED

That the minutes of the meeting be approved as a correct record and signed by the Chairman.

**28 DECLARATIONS OF INTEREST**

There were no declarations of interest

**29 WHIPPING DECLARATIONS**

There were no whipping declarations

**30 PUBLIC SPEAKING TIME/OPEN SESSION**

There were no members of the public present wishing to speak

**31 DRAFT ON STREET PARKING GUIDANCE**

Consideration was given to the draft On Street Parking Guidance. The following comments were made:

- The introduction should include context about the challenges faced by the service, such as the increase of car ownership and parking displacement.

- A joined up approach with Development Control needed to be take, to ensure that enough parking spaces were allocated when granting planning permission.
- Parking enforcement should be rolled out to housing estates and not just focus around the town centres.
- It was noted that the Council could not enforce obstruction as this was the responsibility of the police.
- Some of the road networks on housing estate were too narrow. Where possible, grass verges should be removed to create parking spaces and weight restrictions applied.
- That the Council request that under the Traffic Management Act, powers be released to Cheshire East Council rather than the police to deal with all parking matters.
- To ensure that cars do not obstruct the pavement, consideration be given to painting white lines on the pavement. However it was noted that the pavements were not designed to have cars parked on them and would need to be strengthened. The cost of doing this and relocating utilities may make this financially unviable.

RESOLVED

Consideration be given to this issues highlighted above and the guidance be brought back to a future meeting of the Committee.

### 32 HIGHWAY SERVICE AND PERFORMANCE

Consideration was given to the highway service contract performance, which included the health and safety record, revenue and capital activities for 2016/17, performance management KSI's and NSI's, third party claims, innovation and best practice, communication and the current focus.

- With regard to LED lighting, it was agreed that any areas that required upgrading as a matter of priority should be forwarded to the Commissioning Manager.
- Members should be notified of road closures as they are able to assist in notifying the public.
- The Council should work with Ansa to ensure that the roads and gullies are cleaned at the same time.

RESOLVED

That subject to the comments highlighted above the highways service contract performance be received.

### 33 FORWARD PLAN

Consideration was given to the areas of the forward plan which fell within the remit of the Committee

RESOLVED

That the forward plan be noted.

34 **WORK PROGRAMME**

Consideration was given to the work programme. It was agreed that the following amendments would be made:

- That the street lighting policy be considered at the meeting scheduled to be held on 20 December.
- That the results of the household waste centres review be considered at a future meeting of the Committee.
- That consideration be given to the food waste collection proposals.

RESOLVED

That the work programme be amended to reflect the issues highlighted above.

The meeting commenced at 10.30 am and concluded at 12.30 pm

Councillor J Wray (Chairman)

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## On Street Parking Strategy (Draft)

**Introduction**

Cheshire East Council as Traffic Authority is responsible for making Traffic Orders that regulate on street parking.

The Cheshire East road network needs to support a local transport system that promotes economic growth, is safe for all road users and is not detrimental to the quality of life in our communities.

Cheshire East Council recognises the importance of its highway infrastructure and how an effectively maintained and managed network contributes to the accessibility and safety of its users. This Strategy for On Street Parking Restrictions has been developed to support the Council's outcomes and other community driven policies and strategies such as the Sustainable Community Strategy, Local Transport Plan, Health and Wellbeing Board and Road.

**On Street Parking Regulations**

**There are a number of pieces of national legislation that impose statutory obligations and duties on the Council in relation to on street parking including:**

- The *Traffic Management Act 2004* (TMA) places a duty on all local traffic authorities to secure the **expeditious movement** of traffic on their road networks.
- The *Road Traffic Act 2006* (RTA) requires local authorities to prepare and carry out a programme of measures designed to promote **road safety**.
- Waiting restrictions are indicated on the road network by road markings and signs which can only be implemented or changed via Traffic Regulation Orders (TROs) which involves a legal process governed by strict legislation. The *Road Traffic Regulation Act 1984* (RTRA) defines under what circumstances a TRO can be introduced. These are:
  - Avoiding danger to persons or traffic;
  - Preventing damage to the road or to buildings nearby;
  - Facilitating the passage of traffic;
  - Preventing use by unsuitable traffic;
  - Preserving the character of a road especially suitable for walking or horse riding;
  - Preserving or improving amenities of the area through which the road runs;
  - For any of the purposes specified in paragraphs (a) to (c) of the Environment Act 1995 in relation to air quality.

## On Street Parking Strategy (Draft)

The RTRA also requires the Traffic Authority to exercise these powers to secure the **expeditious, convenient and safe movement** of vehicular and other traffic and the provision of suitable and **adequate parking facilities** on and off the highway.

Any decision to restrict vehicles from parking on the road network must have due regard to these objectives.

### Types of Restrictions

There are two main types of waiting restrictions:

- **Prohibitive Waiting Restrictions** and
- **Permissive Waiting Restrictions.**

#### Prohibitive Waiting Restrictions

Generally, prohibitive waiting restrictions are indicated by yellow road markings and the times of the control are indicated by accompanying signs (except for double yellow lines, where restrictions apply 24 hours per day and cannot have supporting signs).

Zonal restrictions can be applied to parking on the highway and just on footways and verges. These are indicated by zonal entrance signs and repeater signs.

It should be noted that the setting down of passengers and loading/unloading (except where loading restrictions apply) is lawfully allowed. Also, blue badge holders (disabled drivers or passengers) can lawfully park for up to three hours on yellow lines provided they do so safely, are not obstructing traffic and the badge and clock are clearly displayed.

#### Permissive Waiting Restrictions

These are usually indicated by white parking bays and the times of the control are also indicated on the accompanying signs. The signs will also indicate who can use the parking bay and any limits on its use, such as length of stay or day of use. Sometimes designated use of the bay can be indicated on the carriageway in white lettering, such as 'disabled', 'doctors', 'loading' or 'permit holders only'.

Permissive bays manage the demand for parking, encourage turnover of vehicles, assist in addressing conflicts for parking in areas of high demand, provide a turnover of parking in locations such as outside shopping areas and overcome problems where residents have little or no available parking.

#### Other Restrictions include:

## On Street Parking Strategy (Draft)

### **School Keep Clear Markings and zig zag markings associated with pedestrian crossings.**

These do not require a TRO but can only be installed in limited situations. Stopping under any circumstances is prohibited on School Keep Clears and this includes coaches and deliveries blue badge holders.

### **Loading and Unloading Restrictions**

These are indicated by yellow “tabs” on the kerb and can be at all times or for a prescribed period as indicated on accompanying signs. No vehicles are permitted to park in these locations including blue badge holders.

### **Controlled Footway Parking**

Legislation is available to allow footway parking to be created using line markings and signs to delineate when parking is allowed. However, it is necessary to ensure there is a minimum of 1.2 metres of remaining footway for wheelchair users etc. These parking bays can be enforced by the Council’s Civil Enforcement Officers.

A street can be designated a footway parking zone. In this circumstance there will be a requirement to sign the street either by local signs or zonal signs but there are no formal markings on the footway and residents are left to park appropriately. This does not necessarily prevent parking causing an obstruction of the footway and where this occurs it can only be enforced by the Police.

### **Parking Issues**

The Council receives numerous complaints and requests each year from residents who are experiencing local parking issues.

The types of issues that are reported include:

- Streets being clogged up by parked vehicles affecting the free flow of traffic
- Access to residential properties being restricted and hampered visibility on exiting;
- Parking around junctions;
- Parking on bends;
- Indiscriminate parking around schools
- Residents have no off street parking and there is limited on street parking available.

In the majority of cases the criteria defined under the RTRA is not met and other methods need to be considered. But in making that decision the following needs to be considered:

What is the evidence?

Who or where is the source of the evidence?

What actual safety risks are there?

## On Street Parking Strategy (Draft)

What is the potential impact of the TRO?  
Does it meet with local and National Guidance?  
Is it enforceable?

It is important to consider each issue to identify if it is a real problem and NOT a perceived one. Contentious TROs are often challenged and can be the subject of an Ombudsman investigation, it is therefore important that the powers available under the RTRA are used appropriately and that there is clear evidence to support the decision to implement the TRO.

Issues raised can be categorised as follows:

### Road Safety

The highest proportion of issues raised by members of the public, parish and town councils and Ward Councillors relate to the perceived potential for risk to safety, particularly at junctions or where parking is considered hazardous. These issues are frequently close to amenity areas such as rail stations.

However, this can only be considered as a reason for a TRO if collisions are occurring or where a formal risk assessment carried out by qualified road safety professionals indicates a high risk that should be mitigated.

***Cheshire East will consider parking restrictions in locations where collisions may be reduced or where the Police have raised concerns and where all other options have already been considered in consultation with local elected Ward Councillors.***

### Accessibility

These are issues where parking contributes to problems that affect through traffic.

However, consideration has to be given to the frequency and the effects on the volume of traffic, including the time periods.

***Cheshire East will consider parking restrictions on classified roads where parked vehicles are proven to have a detrimental effect on capacity.***

### On Street Parking Capacity

This is where there is a conflict in demand or capacity for parking in an area. Most relate to where off-street parking is limited and conflict between residents and other road users for on street parking exists. It also includes requests for residents only parking zones.

***Cheshire East will consider residents parking zones in locations that meet the criteria detailed within the current Residents Parking Policy.***

On Street Parking Strategy (Draft)

***Cheshire East will consider other forms of parking restrictions where equivalent additional parking capacity can be provided.***

***Cheshire East will consider the installation of individual disabled person's parking bays in residential locations where eligibility is identified through a Community Care Assessment.***

**Amenity**

Issues arise that affect the visual or environmental amenity of a particular area. This includes parking on grass verges or where parking is considered to be a visual intrusion rather than a safety or accessibility issue, such as in conservation areas.

***Cheshire East will consider restrictions in conservation areas where the equivalent additional parking capacity can be provided.***

***Cheshire East will consider the formal restriction of parking on footways and verges on an area wide basis***

***When introducing or renewing yellow lines in Conservation Areas Cheshire East will use Primrose Yellow and 50mm wide lines***

***When introducing new restrictions in rural and Conservation Areas Cheshire East will consider the use of Zones involving signs only at entrances***

Demand for access to retail facilities and transport hubs and the associated parking capacity available can have a detrimental effect on the surrounding area and community.

***Cheshire East will consider parking restrictions in villages and town centres on an area wide basis that will take in to consideration on street and off street availability and time restrictions.***

**School Parking**

There is a particular issue regarding on-street parking near schools associated with the transport of children to and from school whereby a large number of parents and carers aim to park as close to the school gates as possible. This can often result in inconsiderate and illegal parking and obstructions which cause great concerns for local residents, school authorities, and for other parents/guardians who face safety concerns when crossing the road or driving past the school.

The number of schools across the borough means that regular enforcement by either the Police or the Council's Civil Enforcement Officers is impractical. It is therefore vital that parents/guardians understand their moral and civic responsibility to obey the regulations to help avoid creating road safety problems and congestion around their schools. This can be facilitated through the implementation of school travel plans and proactive action by the school to encourage responsible parking.

## On Street Parking Strategy (Draft)

The Council actively supports and encourages a responsible approach to parking and driving outside and around schools through its road safety education which is delivered into the schools by its road safety education provider, Cheshire Fire & Rescue Service. The Council is also committed to the roll out of advisory 20 mph zones outside all its schools in the borough through a three year delivery programme from 2015-2018.

Where there are persistent and protracted problems with parking outside a school the Council's Civil Enforcement team and the Police may consider focussed and targeted patrols and other educational activities to reinforce the message in partnership with the school.

***Cheshire East will assist Schools where requested in developing plans to tackle parking issues related to the school start and finish times***

### Footway and Verge Parking

Footways and verges are not constructed to take the weight of vehicular traffic and can be easily damaged by vehicles parking on or running over them. Although driving on a footway is unlawful, parking is not unless it is causing an obstruction. For example by causing wheelchair or mobility scooter users, parents/guardians with pushchairs or other pedestrians to have to squeeze past or walk in the live carriageway to get around parked vehicles.

Measures to formally prevent parking on the footway/verge and only allow parking on the road may restrict parking on both sides of the road and have an impact on the number of available parking spaces.

***Cheshire East will consider the introduction of hardened verges to cater for localised parking provision where appropriate funding is available through its Minor Works Programme.***

### TRO Process

The Council will prioritise new TROs as follows:

#### **Priority 1 - Urgent**

Those cases where there are urgent access issues, such as emergency services or other vehicles, such as refuse collection vehicles unable to travel along a highway or where a specific safety issue has been evidenced.

#### **Priority 2 – Non Urgent**

These are cases where residents are frequently competing with commuters/local workers for limited on street road space for parking. Only requests that meet the criteria specified in the strategy will be considered focused on an area wide solution.

#### **Priority 3 – Non Urgent**

## On Street Parking Strategy (Draft)

These are non-urgent cases where alternate on-street parking or off-street parking is readily available elsewhere in the locality.

The making of a TRO follows an established procedure:

1. **Site observations** and collection of relevant traffic survey data.
2. **Formulation of a proposal** takes into account the identified problems and considers the impact on the wider area in order to mitigate transferring the problem on to adjoining roads.
3. **Consultation** - once a problem has been identified and proposals formulated, consultation is undertaken with Ward Councillors, parish councils and the Police. Local interest groups who are likely to be affected by the proposal may also be consulted at this time (where considered appropriate).
4. **Public advertisement** - in accordance with statutory requirements, the proposals are advertised using a notice in the local press and on site. Persons wishing to comment on the proposals should do so within 21 days of the notice, which will provide details of the address to which comments should be sent and identify where a plan of the proposals can be viewed. Comments received are considered by the Council's Delegated Officer and Portfolio Holder. When considering these comments it must be decided whether to allow the proposals to proceed as advertised; whether to amend the proposals in some way to take account of the comments received or whether to abandon the proposals.
5. **Making the Order** - the TRO can only be implemented once all comments received have been considered. Modifications to the proposals resulting from these comments could require further consultation and advertisement.
6. **Implementing the Order** – Once the TRO is in place the works required to implement the order on the highway network will be programmed to be undertaken in a timely manner that provides efficient and effective service delivery for the Council and residents of Cheshire East.
7. **Enforcement** – All parking restrictions are enforced by the Council's Civil Enforcement Officers as per the Council's Parking Enforcement Policy.

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# Report

## REPORT TO: Environment Overview and Scrutiny Committee

**Date of Meeting:** December 20<sup>th</sup> 2016  
**Report of:** Ralph Kemp Strategic Commissioning  
**Subject/Title:** Quarter 2 Ansa and Orbitas reports  
**Portfolio Holder:** Service Commissioning Portfolio – Cllr. Don Stockton

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### 1.0 Report Summary

1.1 The two reports are the second quarterly reports of 2016-17 to commissioning and scrutiny for the Council owned companies of Ansa Environmental Services Limited and Orbitas, Bereavement Services Limited.

### 2.0 Recommendation

2.1 That the Committee examine the quarterly reports.

### 3.0 Wards Affected

3.1 All

### 4.0 Local Ward Members

4.1 All

### 5.0 Background to Ansa and Orbitas Quarterly Reports

5.1 Ansa and Orbitas were formed as wholly owned Council companies on the 1st April 2014 to deliver Environmental and Bereavement services. They operate through an agreed management fee paid monthly under a contract with the Council for service delivery.

5.2 Overall Environmental Operations, including Bereavement Services, is currently reporting a £241,000 overspend for 2016/17 against a net £27.3m budget.

#### **Ansa Environmental Services**

5.3 Ansa continue to meet their performance targets across all their areas of work.

5.4 There is a forecasted shortfall in markets income for the year of £61,000, which primarily relates to a continued reduction in trader occupancy levels in Macclesfield. Some mitigation may be possible by way of small 'invest to save' works to refresh vacant units and reduced start up rent for newcomers.

#### **Orbitas**

5.5 Orbitas - There has been a 7.64% increase in units recorded compared to Quarter 1 in 2015/16. This is largely attributable to Crewe Crematorium being fully operational from May 2016 after an extensive refurbishment programme.

5.6 Within Bereavement Services there is currently a forecasted income shortfall of £116,000 for the year. This takes into account a number of variants throughout the year; the Crewe

# Report

Crematorium refurbishment programme was offset by a period of down time at Macclesfield Crematorium due to emergency replacement of the lining.

## 6.0 Access to Information

6.1 The background papers relating to this report can be inspected by contacting the report writer:

Name: Ralph Kemp

Designation: Corporate Manager Commissioning - Waste and Env Services

Tel No: 01270 686683

Email: [Ralph.kemp@cheshireeast.gov.uk](mailto:Ralph.kemp@cheshireeast.gov.uk)

# **Report**

**Ansa Environmental Services Ltd**

**Cheshire East Council – Scrutiny Update**

**SECOND QUARTER FEEDBACK REPORT**

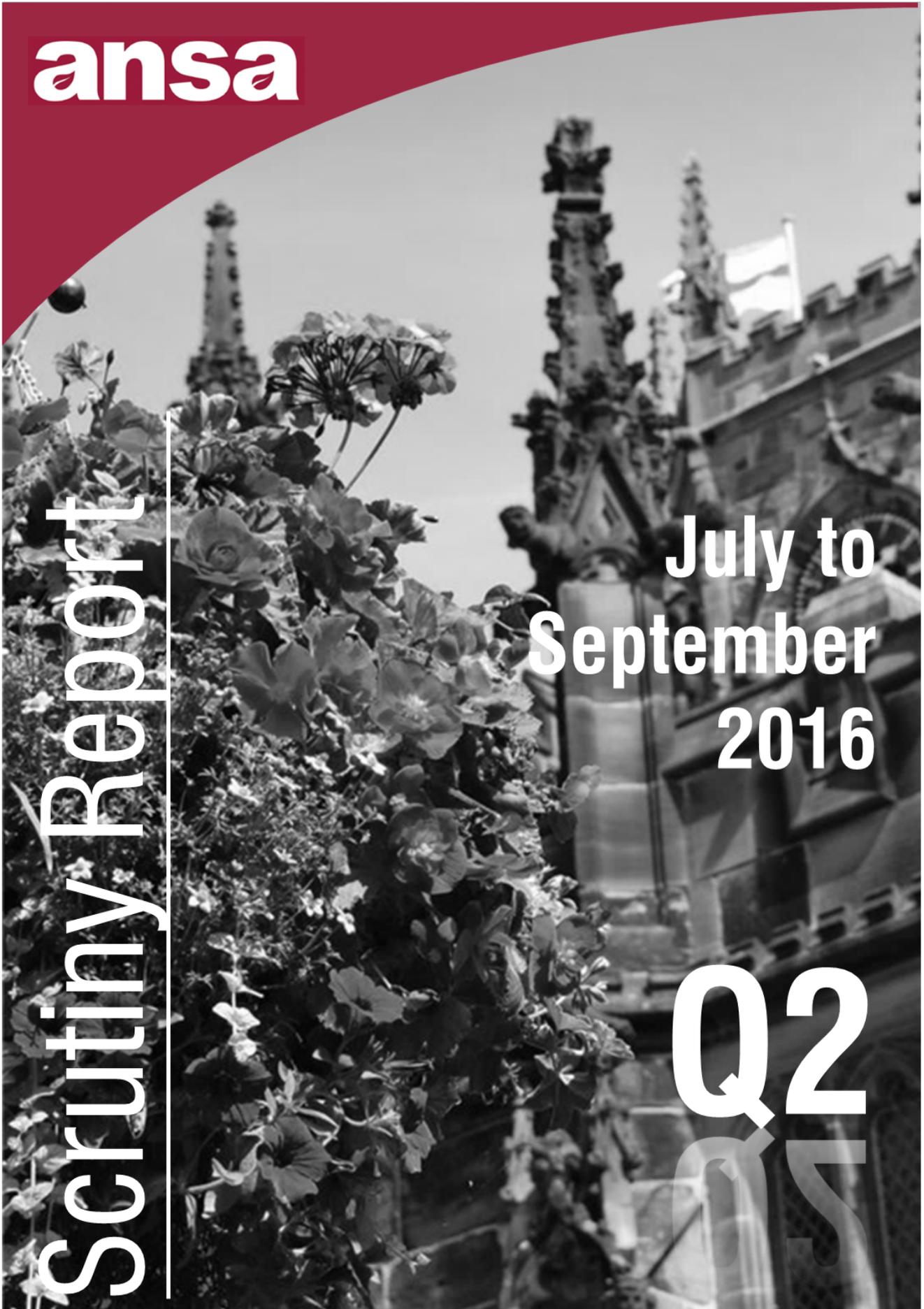
**July - September 2016**

**ansa**

**Scrutiny Report**

**July to  
September  
2016**

**Q2**



# Report

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# Report

## 1.0 Key achievements this year

### 7.0 1.1 Awards

Ansa reached the finals in two categories in the National Recycling Awards. They were the Communications Award - Reducing Recycling Contamination with the 'Leave it Loose' Campaign and the Private-Public Sector Partnership category - East Cheshire Hospice, Ansa Environmental Services, Cheshire Vehicle Rentals and King Feeders. Staff attended the awards ceremony in London.



We were also finalists in the APSE Awards for the Best Community and Neighbourhood Initiative.

Reaching the finals was a huge achievement and an acknowledgement of all the hard work and dedication from all the teams involved.

#### Green Flag Awards

An additional Green Flag Award was achieved this quarter for Queens Park, Crewe. We also retained the award at Congleton Park, Bollington Recreation Ground, Sandbach Park and The Moor. The work that goes into preparing, entering and then maintaining any one of these sites is a massive task and requires real team work and is a credit to all the community groups and Ansa staff involved. The Award also demonstrates that the space boasts the highest possible standards, is beautifully maintained and has excellent facilities.



### 8.0 1.2 Activities and Events

#### Primary College 2016 at South Cheshire College

Over 200 Crewe and Nantwich Primary School pupils and teachers from 24 schools took part in Love Food Hate Waste activities. The children made salads from leftovers, had fun on the dance mat food storage game and also challenged their perceptions on the higher and lower 'Love Food Hate Waste' game. The Waste Reduction Volunteers were also in attendance and gave fascinating talks about composting to the children.



*The children learned what a tonne of food waste might look like!*

# Report



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## King George V Pavilion Reopening

The King George V Pavilion in Crewe reopened on 25 July after extensive restoration. Ansa Staff attended the reopening along with Cllr Hammond and Cheshire East Leader Cllr Bailey.

## South Cheshire Big Day Out

Waste Reduction Volunteers attended the South Cheshire's Big Day Out on 31 July and gave talks about composting and how to reduce food waste. They also gave away Love Food Hate Waste recipe cards. This is a family fun day in conjunction with Redshift Radio which takes place shortly after the Nantwich Show, at the same site.



## Britain in Bloom

On 27 July, Ansa contributed to the Nantwich's entry into the Britain in Bloom competition in the 'Small Town' category, which was subsequently awarded Gold. A small display about Ansa was erected in the town square on judging day. During judging, questions were taken from the judges regarding Ansa's contribution to the town. The judges asked about the floral displays and maintenance by the parks and grounds team, street cleansing, as well as a number of questions about the environment.

## National Recycle Week

To celebrate Recycle Week (12 – 16 September), Phil the Bin visited Crewe Town Centre to promote "The Unusual Suspects" (or items that people may find harder to categorise to either the silver or residual waste bin).

A useful exercise took place which tested the public on which bin to put certain unusual items in, to make them aware of what can and what cannot be recycled.

Most of those who took part were very well informed about what goes where.



# Report



Leave it Loose leaflets were also distributed and common questions answered. The event was very enlightening and a great success.

A social media campaign will follow along the theme of #WeHateFoodWaste and #CEFood pledge.



This campaign aims to reduce food waste and remind residents how food sell by and best before dates are used, as well as pointing out ways to reduce food waste.

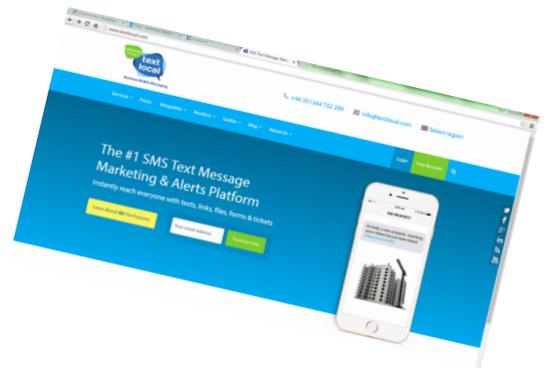
## **Ansa Christmas Card Competition**

In July, the Ansa Christmas Card Competition was launched to primary schools via the Junior Recycling Officer Programme.

Pupils were asked to design a card based on the work that Ansa does in the community. Dozens of entries were received and the standard was noticeably high. Winning entries have been chosen and the Ansa Christmas card will be unveiled very soon!

## **Staff text messaging**

The Ansa staff text messaging service was launched in September and aims to reach colleagues quickly with short, timely messages. This service will prove invaluable and will reach staff with a company mobile and those who wish sign up with their personal mobiles.



to

# Report

## 2.0 Safety, Health Environment & Quality

Health and safety interventions that have taken place this quarter:

- PRIME A link has now been established on Ansanet for PRIME for all accident reporting: the system is continuing to be used with a greater number of near-misses being reported. The system is now shared with TSS and Orbitas, however, their information will remain completely separate.
- Joint Trade Union Health and Safety inspections have been completed as per the annual schedule of Ansa sites
- Ansa Emergency Procedure booklet has been distributed
- Fire evacuation procedures have been reviewed and amended in light of changes and moves from Pyms Lane and Commercial Rd depots.
- Pedestrian walkways have been established and lined at Pyms Lane Depot. All employees have been issued with new site rules.
- Residual waste in Transfer station – Staff who use the transfer station have been issued with FP3 respirators (Very high protection). It is mandatory that they are worn while out of a vehicle in the transfer station building. The PPE risk assessment has been updated and a memo issued to staff. Based on the anticipated usage of refuse drivers who spend 5 minutes per day approx. tipping in the transfer station, respirators will be issued once per month, on the first of every month. Employees who spend a full day in the Transfer Station will be issued with a mask issued on a daily basis.
- Street cleansing risk assessments have been updated.
- Highway Training has been procured - 36 staff are being trained in the first phase with a similar number receiving the training in the next financial year. The training for the 36 staff commences at West Park over a 3 day period.
- Parks Construction team – Site Manager and Site Supervisor training is being rolled out.
- IOSH safety course, training continues to be rolled out.
- Inspection software for the playgrounds is currently being sourced, and a number of systems being considered.

### Quality Standards

- 18001 Health and Safety Standard and 14001 Environmental Standard – work is ongoing to gain these accreditations. It will be a combined in a first stage audit in Spring 2017

### Environment

- Ansa has part surrendered the EA licence for the garage and work has been completed on the full surrender of the permit. This now sits with The Environment Agency to progress.

# Report

## 3.0 Corporate Social Responsibility

### Cycle to work day

Ansa colleagues were inspired by the recent success of the Cycle Tour of Britain in Cheshire East and Ansa supported National Cycle to Work Day on 14 September 2016. Our colleague, Lucinda Hodges, cycled from her home just off Congleton Road in Macclesfield, to our site at Commercial Road.

This is a national event which aims to encourage everyone to take to two wheels and cycle to work for at least one day. Last year tens of thousands got involved including Charlie Griffies and Stuart Barber. By 2021 Cycle to Work hope to see one million people regularly commuting to work by bike.

This image was also tweeted and was Ansa's top tweet of September 2016 with 2383 impressions and 53 engagements.



# Report

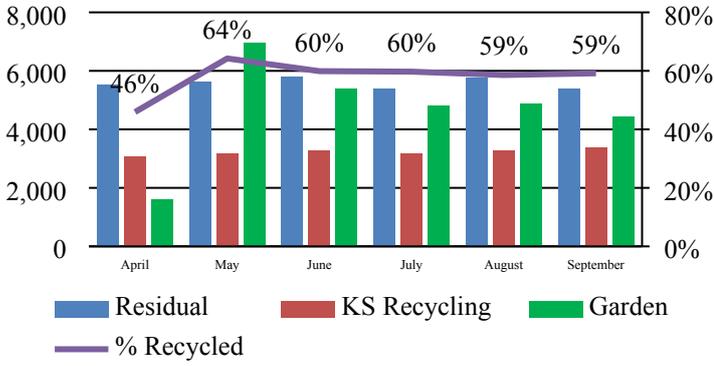
## 4.0 Contractual and Operational Performance

### 9.0 4.1 Contractual and Operational Performance

Reported at two levels; contract based key performance indicators (KPIs) and operational performance indicators (OPIs).

#### Contract based key performance Indicators (KPIs)

#	KPI	Target	Update	Status
1.	Maintain CE residents customer satisfaction levels within the waste collection service at or above 75% (Baseline – 75% satisfaction – Spring 2014) – to be reported annually.	75%	Waste collection service overall satisfaction - 90%	
2.	To maintain and enhance the number of volunteers in – waste prevention, parks friends' schemes and clean teams (baseline 25 in 2013-14).	25	Current Number of Volunteers: 28	
3.	We will increase the tonnage of materials re-used by 1% per year from a base of 977 tonnes in 2012/13 – waste predominantly collected from Households waste recycling centres, separated out for re-use and our third sector partner.	Year end: 1,016tt	Quarter 2 position – 385 (Estimate Figure)	
4.	Maintain the percentage of household waste sent for recycling, reuse and composting above the national target for 2020 of 50%.	Year end: >50%	<ul style="list-style-type: none"> <li>Quarter 2 position – 58% (Estimate Figure)</li> <li>The graph below shows the quantity of household waste collected at the kerbside only and the corresponding recycling performance.</li> <li>Recycling tonnages remain steady.</li> <li>At the current rate CEC are exceeding the national recycling target of 50% of household waste sent for recycling, reuse and composting. Please note:</li> </ul>	

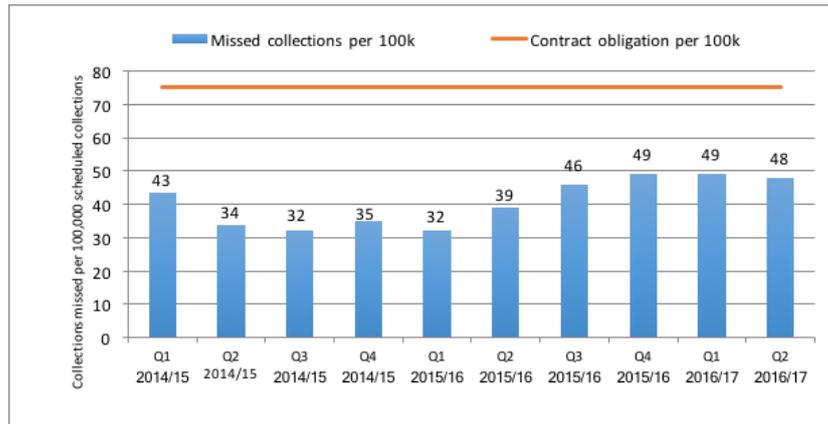
#	KPI	Target	Update	Status																																			
	Historically, in the first half of each year, recycling figures are higher due to garden waste input this is reduced in the latter part of the year.																																						
	<b>Projected Kerbside Figures 2016/17</b>																																						
	 <table border="1"> <caption>Projected Kerbside Figures 2016/17 Data</caption> <thead> <tr> <th>Month</th> <th>Residual (t)</th> <th>KS Recycling (t)</th> <th>Garden (t)</th> <th>% Recycled</th> </tr> </thead> <tbody> <tr> <td>April</td> <td>5,500</td> <td>3,000</td> <td>1,500</td> <td>46%</td> </tr> <tr> <td>May</td> <td>5,500</td> <td>3,000</td> <td>7,000</td> <td>64%</td> </tr> <tr> <td>June</td> <td>5,500</td> <td>3,000</td> <td>5,500</td> <td>60%</td> </tr> <tr> <td>July</td> <td>5,500</td> <td>3,000</td> <td>4,500</td> <td>60%</td> </tr> <tr> <td>August</td> <td>5,500</td> <td>3,000</td> <td>4,500</td> <td>59%</td> </tr> <tr> <td>September</td> <td>5,500</td> <td>3,000</td> <td>4,500</td> <td>59%</td> </tr> </tbody> </table>				Month	Residual (t)	KS Recycling (t)	Garden (t)	% Recycled	April	5,500	3,000	1,500	46%	May	5,500	3,000	7,000	64%	June	5,500	3,000	5,500	60%	July	5,500	3,000	4,500	60%	August	5,500	3,000	4,500	59%	September	5,500	3,000	4,500	59%
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#	KPI	Target	Update	Status
5.	Reduce the percentage of waste going to landfill to 0% by 2030 (expressed as a percentage of total waste and recycling).	Baseline of 38.5% in 2013-14	Quarter 2 position – 27% (Estimate figure)	
6.	Maintain at least four Green Flag Awards per annum (CEC 2014-15 outturn - maintained, 4 of which are maintained solely by Ansa-Bollington Recreation Ground, The Moor Knutsford, Congleton Park and Sandbach Park).	> 4	Quarter 2 position - 5 currently secured	
7.	Increase the use of waste for energy generation (expressed as a percentage of total waste and recycling) (Baseline 5.85% in 2013-14).	> 5.85%	Quarter 2 position – 8%	

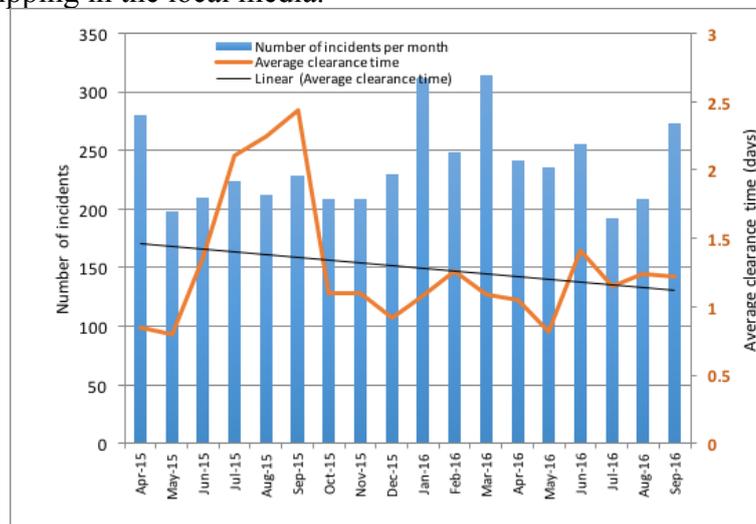
### Operational Performance Indicators (OPIs)

**Missed Collections:** Contract obligation to achieve less than 75 missed bins per 100,000 scheduled collections.

Qtr 2 – 48/100, 00 **GREEN**



**Fly tipping performance:** Response times for clearing fly tipping remain stable and low, at less than 1.2 days on average. The number of reported incidents in July and August were low but increased markedly in September. The early Summer reduction may be linked to the coverage of fly tipping in the local media.



## 10.0 4.2 Financial Performance

Ansa Environmental Services Ltd has a revised Management Fee for 2016/17 of £28.563m (adjusted for the agreed Support Service buyback for 2016-17). The Management Fee is currently Ansa’s primary income stream for the Service Contract with Cheshire East Borough Council (CEBC).

The Q2 forecast position projects an outturn net operational profit of £273k (before Tax). This latest position reflects the achievements being made across the various business areas within Ansa, through procurement and contract management of key waste contracts particularly in respect of Landfill and Waste Transfer contract re-negotiations; delivery of planned efficiencies across the core contract areas (particularly across staffing and fleet management); and maintaining existing income streams. Some of these achievements being of a temporary/short term nature due to the interim arrangements linked to the move to Middlewich

<b>Key Decision and Private Non-Key Decision</b>	<b>Decisions to be Taken</b>	<b>Decision Maker</b>	<b>Expected Date of Decision</b>	<b>Proposed Consultation</b>	<b>How to make representation to the decision made</b>	<b>Private/ Confidential and paragraph number</b>
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CE 16/17-25 Food Waste Collection Organic Waste Treatment Solution	To authorise officers to take all necessary actions to implement the proposal to bring to final tender the procurement for the treatment of food waste.	Cabinet	14 Mar 2017		Ralph Kemp	No
CE 16/17-24 Cheshire Energy Networks Ltd Business Plan	To seek Cabinet's endorsement of the business plan for Cheshire Energy Networks Ltd. It is intended that the business plan will provide the framework for the company's activities for the next five years.	Cabinet	7 Feb 2017		Frank Jordan, Executive Director: Place	

Key Decision and Private Non-Key Decision	Decisions to be Taken	Decision Maker	Expected Date of Decision	Proposed Consultation	How to make representation to the decision made	Private/ Confidential and paragraph number
<p>The Poynton Relief Road forms an important part of the Council's strategy of enabling job creation, delivering housing growth and addressing long standing traffic congestion and environmental issues in the town, as well as delivering an important part of the wider SEMMMS Strategy. One report will outline the work undertaken to identify the procurement process to appoint a contractor in order to construct the scheme. A second report will outline the statutory process. A third report will seek authority for the compulsory purchase of land. The reports will also seek authority for the officers to undertake all necessary actions to implement the proposals.</p>	Cabinet	7 Feb 2017		Paul Griffiths	No	

Key Decision and Private Non-Key Decision	Decisions to be Taken	Decision Maker	Expected Date of Decision	Proposed Consultation	How to make representation to the decision made	Private/ Confidential and paragraph number
CE 16/17-10 Middlewich Eastern Bypass: Selection of Preferred Route, Development of Detailed Design and Outline Business Case	To select a preferred design; develop the detailed design; authorise discussions with landowners and developers; and develop an outline business case, identifying the funding required to deliver the bypass.	Cabinet	8 Nov 2016		Andrew Round, Interim Executive Director of Growth and Prosperity	No
CE 16/17-14 Congleton Link Road - Procurement Strategy	To approve the preferred procurement strategy for Congleton Link Road and to authorise the officers to take the necessary actions to commence the procurement process.	Cabinet	8 Nov 2016		Paul Griffiths	No

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## CHESHIRE EAST COUNCIL

### REPORT TO: ENVIRONMENT OVERVIEW AND SCRUTINY COMMITTEE

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**Date of Meeting:** 20 December 2016  
**Report of:** Director of Legal  
**Subject/Title:** Work Programme update

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#### **1.0 Report Summary**

- 1.1 To review items in the 2016/17 Work Programme listed in the schedule attached, together with any other items suggested by Committee Members.

#### **2.0 Recommendations**

1. That the work programme be reviewed.

#### **3.0 Reasons for Recommendations**

- 3.1 It is good practice to agree and review the Work Programme to enable effective management of the Committee's business.

#### **4.0 Wards Affected**

- 4.1 All

#### **5.0 Local Ward Members**

- 5.1 Not applicable.

#### **6.0 Policy Implications including - Carbon reduction - Health**

- 6.1 Not known at this stage.

#### **7.0 Financial Implications**

- 7.1 Not known at this stage.

#### **8.0 Legal Implications**

- 8.1 None.

## **9.0 Risk Management**

9.1 There are no identifiable risks.

## **10.0 Background and Options**

10.1 Members are asked to review the schedule attached to this report, and if appropriate, add new items or delete items that no longer require any scrutiny activity. When selecting potential topics, Members should have regard to the Council's new three year plan and also to the general criteria listed below, which should be applied to all potential items when considering whether any Scrutiny activity is appropriate.

The following questions should be asked in respect of each potential work programme item:

- Does the issue fall within a corporate priority;
- Is the issue of key interest to the public;
- Does the matter relate to a poor or declining performing service for which there is no obvious explanation;
- Is there a pattern of budgetary overspends;
- Is it a matter raised by external audit management letters and or audit reports?
- Is there a high level of dissatisfaction with the service;

10.2 If during the assessment process any of the following emerge, then the topic should be rejected:

- The topic is already being addressed elsewhere
- The matter is subjudice
- Scrutiny cannot add value or is unlikely to be able to conclude an investigation within the specified timescale

## **11 Access to Information**

The background papers relating to this report can be inspected by contacting the report writer:

Name: Katie Small  
Designation: Scrutiny Officer  
Tel No: 01270 686465  
Email: [katie.small@cheshireeast.gov.uk](mailto:katie.small@cheshireeast.gov.uk)

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## Environment Overview and Scrutiny Committee Work Programme – November 2016

### Meetings

formal meeting	Formal meeting	Informal meeting	Formal meeting	Informal meeting
Date: 20 Dec 2016 Time:10.30am Venue: Committee suite, Westfields	Date: 26 Jan 2017 Time:10.30am Venue: Committee suite, Westfields	Date: 16 Feb 2017 Time:10.30am Venue: Committee suite, Westfields	Date: 23 March 2017 Time:10.30am Venue: Committee suite, Westfields	Date: 27 April 2017 Time:10.30am Venue: Committee suite, Westfields

### Essential items

Item	Description/purpose of report/comments	Outcome	Lead Officer/ organisation/ Portfolio Holder	Suggested by	Current position	Key Dates/ Deadlines
Bus service review	To scrutinise the bus the service routes review	Our local communities are strong and supportive	Transport Service Solutions – Manager. Portfolio Holder for Highways and Infrastructure	Committee		26 January/ February 2017
Winter Service	To review the winter service	Our local communities are	Commissioning manager for	Commissioning Manager for		26 January 201

## Environment Overview and Scrutiny Committee Work Programme – November 2016

		strong and supportive/ Cheshire is a green and sustainable place	Highways	Highways		
On Street Parking Guidance	Further to the meeting held on 24 November, to further develop the on street parking guidance	Cheshire is a green and sustainable place	Commissioning manager for Highways	Commissioning manager for Highways	Ansa and Enforcement to be invited	20 December
Highway Service Contract Re-procurement	To scrutinise the contract	Our local communities are strong and supportive/ Cheshire is a green and sustainable place	Commissioning manager for Highways	Committee		TBA
Flood Risk Management	To scrutinise the flood risk management in Cheshire East	Cheshire is a green and sustainable place	Commissioning manager for Highways	Scrutiny requirement	Annual review	23 March 2017
Household waste recycling centres review	To scrutinise the results of the consultation	Cheshire is a green and sustainable place	Strategic Commissioner for Waste.	Committee		TBA

## Environment Overview and Scrutiny Committee Work Programme – November 2016

item	Description/purpose of report/comments	Outcome	Lead Officer/organisation/Portfolio Holder	Suggested by	Current position	Key Dates/Deadlines
Monitoring Ansa and Orbitas	To scrutinise the performance of Ansa and Orbitas	Our local communities are strong and supportive/ Cheshire is a green and sustainable place	Strategic Commissioner for Waste. Portfolio Holder for regeneration	Strategic Commissioner for Waste.	ongoing	Quarterly reports
Highways Service	To scrutinise the performance of the highways service	Our local communities are strong and supportive/ Cheshire is a green and sustainable place	Strategic Commissioner for Highways	Strategic Commissioner for Highways	ongoing	March 2016 Quarterly reports
TSSL	To Scrutinise the performance Framework and performance	Cheshire is a green and sustainable place	Chief Operating Officer. Portfolio Holder for Highways and Infrastructure	Committee	Performance monitoring reports to every public meeting after.	20 December /January 2017
Food waste Collection, Organic waste Treatment Solution	To scrutinise the progress made	Cheshire is a green and sustainable place	Strategic Commissioner for Waste. Portfolio Holder for Regeneration	Strategic Commissioner for Waste.	Update Site visit in July 2017	16 February 2017

# Environment Overview and Scrutiny Committee Work Programme – November 2016

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## Task and Finish groups

Fly tipping - ongoing

## Possible Future/ desirable items

Energy Company, Energy Policy, Geo Thermal Energy

Impact of 20mph speed limit outside schools – to scrutinise whether or not the 1<sup>st</sup> phase has been successful – suggested by Cllr Brown

Car Parking

Street lighting Policy – 2017/18

Clear Way Forward Policy – possible Task and Finish Group to Develop the Policy

Highway Maintenance Code of Practice

Depot Strategy – June 2017

Communications for Environmental Issues - How can it be improved (highways)

Outline Green Infrastructure Strategy – suggested by Cllr Brown